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GOVERNING COUNCIL MEETING MINUTES

Meeting Date: Thursday, September 17, 2026
Time: 4:00 p.m.
Location: Zoom Meeting*
Meeting ID: 964 8349 4709
Password: lade
Link: https://zoom.us/j/96483494709?pwd=NTJRYk5ubVBQRVYrVmlwd3JWdStWdz09
*Zoom link is also accessible from the homepage of our website

AGENDA

I. Call to Order
II. Roll Call
III. Public Comment*
IV. Approval of Agenda
ACTION
V. Approval of August Minutes
ACTION
VI. Finance Committee/Business Manager
a. Financial Report
b. Check Register & Bank Reconciliation – August
ACTION
c. BARS – August
ACTION
d. Banking Institution – Follow Up Discussion
VII. Head Administrator's Report
a. Monthly Building Report
b. Organizational Framework
c. Academic Performance Framework
d. Financial Framework
VIII. Policies
a. ICE Policy – Discussion
IX. Current Business
X. Board Development
XI. Adjournment
ACTION

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MINUTES

I. Call to Order

Laura Braun called the meeting to order at 4:08 PM.

II. Roll Call

Council Members in Attendance (via online platform):

- Laura Braun, President
- Patti Morrison, Vice President
- Richard Malcolm, Secretary
- Melissa McLaney, Treasurer

Council Members Absent:

- Mathias Rodriguez, Board Member

Guests:

- Adam Giron, Head Administrator
- Dan Hill, DMH Law
- Gowan Hays, Business Manager
- Leighan Collins, Meeting Minutes

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III. Public Comment

None

IV. Approval of Agenda

Melissa McLaney motioned to approve meeting agenda. Laura Braun seconded. All members approved.

V. Approval of August Minutes

Melissa McLaney motioned to approve the minutes from August, Patti Morrison seconded. All in favor.

VI. Finance Committee/Business Manager

a. Financial Report

- Melissa McLaney provided updates from finance committee meeting.
- Audit is ongoing, exit is scheduled for 9/29. Audit details will be provided after audit is completed.
- Gowan Hays reviewed the financial documents for this month, answering board members' questions and providing clarification as needed.

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b. Check Register & Bank Reconciliation – August

Melissa McLaney made a motion to approve the check register & bank reconciliation from August and Patti Morrison seconded. None opposed.

c. BARS

Laura Braun motioned to approve all 7 BARs. Richard Malcolm seconded. Unanimous approval.

See attached documents for detailed BARS.

d. Banking Institution – Follow Up Discussion

Adam Giron reported that funds have been transferred from Wells Fargo to UMB and the new account is fully operational. Wells Fargo account will remain open for the remainder of the year.

VII. Head Administrator's Report

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Adam Giron reviewed the monthly HA report. He provided updates on enrollment, special ed, attendance, and important dates approaching.

See attached documents for full HA report.

a. Monthly Building Report

- Working on placing the current portable
- Requesting bids for flooring, bathrooms, and gate entrance

b. Organizational Framework

- Transformational Team visiting next Monday
- MRI/CSI Beginning of Year visit next Wednesday
- Continuing moving SIS & SPED systems from PowerSchool to Synergy
- Staffing: Currently advertising for 2 EAs and 1 SPED teacher. New SPED director/administrator started last week.

c. Academic Performance Framework

- Internal Graduation Rate (IGR) goal is 67%. We achieved 71.3%: 108 in cohort 2026, 69 students graduated in May. 8 graduated in summer for a total of 77 students from the 2026 cohort.
- 2027 IGR is 70% – 77 in cohort 2027, 57 students currently enrolled. IGR goal is 53 students.
- Average attendance goal for the 2026-27 school year is 85%. The 30-day average is 93%.

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d. Financial Framework

- Currently banking with UMB & Wells Fargo
- Audit is underway

VIII. Policies

a. ICE Policy – Discussion

Laura Braun stated that the policy committee is working on finalizing a policy for protecting immigrant students and families. Board will vote to approve policy during next month's meeting.

IX. Current Business

None

XII. Board Development

Kelly Callahan has renewed her contract. She commended the board members for the work they have done together over the past seven years. She discussed planning an in-person board retreat, possibly in January of 2027. Board will schedule a date during next month's meeting.

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XIII. Adjournment

Laura Braun made a motion to adjourn with a second from Richard Malcolm. All in favor. Meeting adjourned at 5:08 PM.

Next Meeting: Thursday, Oct. 15, 2026 | 4:00 PM via Zoom

Additional Agenda Items for Next Month's Meeting:

- Banking Institution – Follow Up Discussion
- ICE Policy – ACTION Item
- Board development: select a date for board retreat