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GOVERNING COUNCIL MEETING MINUTES

Meeting Date: Thursday, March 19, 2026

Time: 4:00 p.m.

Location: Zoom Meeting*

Meeting ID: 964 8349 4709

Password: lade

Link: <https://zoom.us/j/96483494709?pwd=NTJRYk5ubVBQRVYrVmIwd3JWdStWdz09>

*Zoom link is also accessible from the homepage of our website

AGENDA

- I. Call to Order
- II. Roll Call
- III. Public Comment*
- IV. Approval of Agenda
ACTION
- V. Approval of February Minutes
ACTION
- VI. Finance Committee/Business Manager
a. Financial Report
b. Check Register & Bank Reconciliation – February
ACTION
c. BARS – February
ACTION
d. Audit Review
e. Banking Institution – Follow Up Discussion
- VII. Head Administrator’s Report
a. Financial Framework
b. Organizational Framework
c. Academic Performance Framework
- VIII. Policies
- IX. Current Business
- X. Board Development
- XI. Adjournment
ACTION

DRAFT



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MINUTES

I. Call to Order

Richard Malcolm called the meeting to order at 4:07 PM.

II. Roll Call

Council Members in Attendance (via online platform):

- Laura Braun, President
- Melissa McLaney, Treasurer
- Richard Malcolm, Secretary
- Mathias Rodriguez, Board Member

Council Members Absent:

- Patti Morrison, Vice President
- Xian Bass, Board Member

Guests:

- Adam Giron, Head Administrator
- Julia Martinez, Business Assistant
- Leighan Collins, Minutes
- Josh Padilla, Axiom Analytics
- Brooke Paas, Special Ed Coordinator
- Dan Hill, DMH Law
- Sam Gonzales, DMH Law

III. Public Comment

None

IV. Approval of Agenda

Melissa McLaney motioned to approve meeting agenda. Richard Malcolm seconded. None opposed.

V. Approval of February Minutes

Richard Malcolm motioned to approve the minutes from the February meeting and Laura Braun seconded. All members approved.

VI. Finance Committee/Business Manager

a. Financial Report

Josh Padilla reviewed all financial reports from the month of February. See attached documents for detailed finance packet.

b. Check Register & Bank Reconciliation – February

Melissa McLaney motioned to approve the check register & bank reconciliation, and Laura Braun seconded. None opposed.



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c. BARS – February

Josh Padilla reviewed 9 BARS for board approval.

See attached documents for details.

Melissa McLaney made a motion to approve all BARS and Richard Malcolm seconded. All members approved.

d. Audit Review

Audit has been published. Final Corrective Action Plan (CAP) is due to APS tomorrow. Melissa McLaney will review the details of the CAP at next month's meeting.

e. Banking Institution – Follow Up Discussion

Adam Giron provided updates on the process of changing banks. Current accounts will remain open until the transfer process is complete.

VII. Head Administrator's Report

Adam Giron reviewed the monthly HA report. He provided updates on enrollment, special ed, attendance, building report, and important dates approaching.

See attached documents for full HA report.

a. Financial Framework

- Admin is meeting with Kimberly from Axiom multiple times per week.

b. Organizational Framework

- We are moving SIS systems from Power School to Synergy
- We continue to advertise and recruit for a math teacher, 2 EAs, and 2 SPED teachers. Interviews are underway.

c. Academic Performance Framework

- MRI/CSI: EOY visit is scheduled 5/6/26
- Transformational team visit scheduled 3/23/26
- Comprehensive Turnaround Action Plan is progressing

VIII. Policies

Laura Braun reported that the policy committee and finance committee are collaborating on updating and improving internal controls. No policies to approve today.



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IX. Current Business

None

XII. Board Development

Kelly Callahan (board consultant) was not in attendance today, but she has been working on creating a new Head Administrator evaluation which will be discussed at next month's meeting.

XIII. Adjournment

Melissa McLaney made a motion to adjourn with a second from Richard Malcolm All present in favor. Meeting adjourned at 4:57 PM.

Next Meeting

Thursday, April 17th, 2026 | 4:00 PM via Zoom

Additional Agenda Items for Next Meeting:

- Part Time Resolution – Action
- Corrective Action Plan (CAP) Discussion

DRAFT