



7311 Glenrio Rd. NW
Albuquerque, NM 87121
Phone: 505.764.5500
Fax: 505.764.5501
Email: admin@ladecharter.org
www.ladecharter.org

Meeting Date: Thursday, October 24, 2024
Time: 4:00 p.m.
Location: Zoom Meeting*
Meeting ID: 964 8349 4709
Password: lade
Link: <https://zoom.us/j/96483494709?pwd=NTJRYk5ubVBQRVYrVmIwd3JWdStWdz09>

GOVERNING COUNCIL MEETING MINUTES

-Special Session-

AGENDA

- I. Call to Order
- II. Roll Call
- III. Public Comment*
- IV. Approval of Agenda
ACTION
- V. Approval of September Minutes
ACTION
- VI. Charter Renewal
- VII. Finance Committee/Business Manager
 - a. Financial Report
 - b. Check Register & Bank Reconciliation
ACTION
 - c. BARS
ACTION
- VIII. Head Administrator's Report
 - a. Financial Framework
 - b. Organizational Framework
 - c. Academic Performance Framework
- IX. Policies
 - a. Discuss Discipline Policies
- X. Current Business
 - a. Select Date for Staff Forum
- XI. Board Development
- XII. Consideration for Approval to Adjourn to Closed Session
Pursuant to the Open Meetings Act NMSA 1978 (§ 10-15-1 (H)(2)) for the Purpose of Discussing Limited Personnel Matters
ACTION
- XIII. Adjournment
ACTION

DRAFT



7311 Glenrio Rd. NW
Albuquerque, NM 87121
Phone: 505.764.5500
Fax: 505.764.5501
Email: admin@ladecharter.org
www.ladecharter.org

MINUTES

I. Call to Order

Richard Malcolm called the meeting to order at 4:03 PM.

II. Roll Call

Council Members in Attendance (via online platform):

- Melissa McLaney, Treasurer
- Patti Morrison, Vice President (left at 5:02 PM)
- Richard Malcolm, Secretary (left at 5:36 PM)
- Susan Albright, Board Member
- Mathias Rodriguez, Board Member
- Laura Braun, President (joined at 4:22 PM)

Guests:

- Adam Giron, Head Administrator
- Joshua Abrams, Vice Principal
- Kimberly Gonzales, Axiom Analytics Representative
- Leighan Collins, Minutes
- Sam Gonzales, Charter Renewal Consultant
- Brooke Paas, Special Ed Coordinator
- Kelly Callahan, Board Consultant

Council Members Absent:

- Xian Bass, Board Member

III. Public Comment

None

IV. Approval of Agenda

- V. Susan Albright motioned to approve the meeting agenda and Richard Malcolm seconded motion. Unanimous agreement to approve the agenda.

VI. Approval of September Minutes

Patti Morrison motioned to approve the minutes from last month's meeting and Richard Malcolm seconded. All members approved.

VII. Charter Renewal

Adam Giron reported there will be a meeting on Monday with the APS Office of Innovation. They will give us their recommendation at that time, and he will update the board next month.



7311 Glenrio Rd. NW
Albuquerque, NM 87121
Phone: 505.764.5500
Fax: 505.764.5501
Email: admin@ladecharter.org
www.ladecharter.org

VIII. Finance Committee/Business Manager

a. Financial Report

Kimberly Gonzales shared the LADE Income Statement Current Forecast, Cash Flow Forecast, and next steps for the business office. She also shared a draft Capital Asset Disposition Protocol to ensure that the disposition of capital assets follows the proper procedures outlined by the NM Office of the State Auditor (OSA).

Melissa McLaney reported that the audit results were discussed during the finance committee meeting and will be shared after audit is finalized.

b. Check Register & Bank Reconciliation

Kimberly Gonzales provided an overview of disbursements and shared the Check Register and Bank Reconciliation.

Melissa McLaney motioned to approve the check register and bank reconciliation statements from September and Richard Malcolm seconded. None opposed.

c. BARS

None

d. Approval of 6-30-24 Fixed Assets Schedule

Melissa McLaney made a motion to approve the current Fixed Assets Schedule. Richard Malcolm seconded motion. All members in favor.

IX. Head Administrator's Report

Adam Giron reviewed the monthly HA report. He provided updates on enrollment, special ed, and building report.

See attached documents for full HA report.

a. Financial Framework

- Admin is meeting with Kimberly from Axiom multiple times per week.
- Audit is complete

b. Organizational Framework

We have hired 9 new employees this year and we are continuing to recruit for 2 math teachers, a social studies teacher, 2 SPED teachers, and an educational assistant.



7311 Glenrio Rd. NW
Albuquerque, NM 87121
Phone: 505.764.5500
Fax: 505.764.5501
Email: admin@ladecharter.org
www.ladecharter.org

c. Academic Performance Framework

- Received a comprehensive action plan from transformation team
- Continued work on Advisory, which we call “Tiger Time”, to strengthen SEL efforts as well as Academic Performance and Post-Secondary Pathways
- Average attendance ~80%
- Parent Conferences at ~81% completion with a schoolwide goal of 95% completion
- NMPED Priority School Site Visit took place last week
- APS Charter Renewal Site Visit took place last week
- Board and admin team discussed various options for supporting the language needs of our ELL students including translation devices, peer support, and Spanish classes.

X. Policies

a. Discuss Discipline Policies

Policy committee did not meet this month but plans to convene before next month’s meeting. Committee will report on updates to discipline policies at that time.

XI. Current Business

a. Select Date for Staff Forum

Board discussed dates and decided to conduct the staff forum on *Thursday, December 12th at 4:30 PM.*

XIV. Board Development

Kelly Callahan stated that she will be conducting full board training this year with a focus on professional development and comprehensive support for the council.



7311 Glenrio Rd. NW
Albuquerque, NM 87121
Phone: 505.764.5500
Fax: 505.764.5501
Email: admin@ladecharter.org
www.ladecharter.org

XV. Consideration for Approval to Adjourn to Closed Session

Pursuant to the Open Meetings Act NMSA 1978 (§ 10-15-1 (H)(2)) for the Purpose of Discussing Limited Personnel Matters

Laura Braun motioned to enter closed session at 5:10 PM. Richard Malcolm seconded. All in favor.

Affirmation by roll call to only discuss issues related to personnel matters.

Laura Braun agreed.

Richard Malcolm agreed.

Susan Albright agreed.

Mathias Rodriguez agreed.

Melissa McLaney agreed.

XVI. Adjournment

Board returned to open session at 5:42 PM. All members attested that the only items discussed were those documented on the agenda pertaining to personnel.

Laura Braun moved to adjourn with a second from Melissa McLaney. All present in favor. Meeting adjourned at 5:43 PM.

Next Meeting

Thursday, November 21st, 2024 | 4:00 PM via Zoom

Additional Agenda Items for Next Meeting:

- Charter renewal update
- BAR 001-061-24153-0005 I
- Closed session for audit
- Discipline Policies